



GREAT WALSTEAD
SCHOOL

JOB DESCRIPTION

Job Title: Domestic Assistant and Lunchtime Supervisor

Responsible to: Housekeeper

Key Responsibilities:

- Cleaning of classrooms, offices, sports hall, changing rooms, toilets, corridors and ancillary areas
- Preparation and clearing of the dining room at lunchtime.
- Cleaning touch points hourly
- Ensuring stocks of hand sanitiser are maintained around site
- Helping to serve and support the children at lunchtime.
- Maintaining the serving counters to a high standard of cleanliness
- Lunchtime washing up.
- Other domestic duties as required.

The above activities are an indication of the work routine and is not an exhaustive list of expectations.

Person Specification

Selection Criteria	Essential	Desirable	Assessment
Qualifications	Good standard of basic education	Certificate of Basic Food Hygiene	Application form/Certificates
Experience		Previous experience in a similar role	Application form/interview/references
Skills	Ability to work with others as part of a team and to respond to emergencies		Interview/references
Personal Qualities	High standard of personal cleanliness and tidiness		Interview
Special Conditions	Uniform will be provided		