



GREAT WALSTEAD
SCHOOL

Job Description

Job Title: Sports Graduate experienced in teaching Girls' Football (Fixed Term)
Responsible to: Director of Sport/Deputy Head

Main Purpose of role

- To lead and assist PE and Games Teachers with sports coaching, in particular Football
- To promote good sportsmanship throughout the playing squads, by positive encouragement of team players.
- To communicate positively with parents and colleagues.
- To be a proactive and committed member of the Sport Department.
- To take responsibility for other tasks in and around the school

Key Responsibilities

Coaching Duties

- To take timetabled Games lessons.
- To coach a variety of sports as directed by the Director of Sport.
- To referee/umpire and act as team manager for a team on match days.
- To assist with the organising and officiating of inter-house competitions such as Swimming Galas, Cross Country and Athletics.
- To select teams and ensure all necessary match information is up-to-date on the school sport website.

Wrap Around Care Duties

- To help with the general running of the wrap around care provision.

Other Duties

- Participate in the general day to day activities of the school as a whole and undertake a share of the staff duties. All staff are expected to attend, Open Days and Training days as

required by the Headmaster.

- Assist in various sections of the school as guided by Deputy Head
- Be available for some weekend and evening commitments
- Eat all meals with the children as available.
- Reflect the school's ethos when dealing with parents, children and the local community.
- Demonstrate a high level of commitment and flexibility, contributing to the wider curriculum through games and activities and the life of the community as appropriate
- Promote and safeguard the welfare of children in the School.

Standards and Quality Assurance

- A suitable person to work with children under the terms of the Children Act and other relevant legislation.
- Support the aims and ethos of the school, and contribute to and support the spiritual side of school life.
- Set a good example in terms of dress, punctuality and attendance.
- Uphold the School's behaviour code and uniform rules.
- Participate in INSET and undertake appropriate further training as part of the professional development programme.
- Attend team and staff meetings.
- At least three days before term starts should be kept available for preparation and Inset sessions.

Performs any other duties commensurate with the position level as directed by the Director of Sport/Deputy Head.

Person Specification

Criteria	Essential	Desirable	Evidence
Qualifications	Degree	Evidence of continued professional development Hold a coaching qualification in sports offered at Great Walstead School, in particular Football First Aid qualification	
Knowledge and Experience	Successful sporting career Coaching experience in a relevant environment Be proficient in Football	Coaching experience in a school environment Knowledge of safeguarding Knowledge of Health and Safety Experience of playing/coaching cricket, football or hockey.	
Skills			
Coaching	A person with a strong rapport with children able to bring out the best of their talents and potential. Understanding the role of the coach in raising standards of achievement. Ability to motivate pupils and staff.	Coaching qualification to teach Football	
Relationships	Ability to establish and maintain good relationships with pupils, colleagues and parents. Ability to form and maintain appropriate relationships and personal boundaries with children.		
Interpersonal	Ability to communicate effectively verbally and in writing. Flexible Resilient under pressure. Able to deal sensitively with people.		

	Positive, enthusiastic and motivated approach. Appropriate attitude to the use of authority and maintaining discipline.		
Technology	Competent in the use of IT.		
School Ethos	Empathy with the spiritual life of the School.		

Whilst every effort has been made to explain the main duties and accountabilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from the Headmaster or line manager to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown but following consultation with you, may be changed by the Headmaster to reflect or anticipate changes in the job which are commensurate with the salary and job title.