



GREAT WALSTEAD
SCHOOL

Great Walstead is a dynamic Independent Day School nestled in the glorious Sussex countryside on a site of 250 acres, surrounded by fields and woodland. The School seeks to nurture academic ability, kind character and a spirit of adventure in our pupils whose ages range from 2 ½ to 13 years old. The School believes that children are born creative, curious and imaginative.

We are looking to appoint a

Teacher of French (Maternity Cover)

0.65 – 1.0 FTE

To start September 2024

Accommodation may be available

Competitive Salary, plus an extensive benefits package including a generous pension contribution, death in service, use of the extensive grounds out of working hours, free meals during term time, free staff parking and an employee assistance programme.

The successful candidate will:

- Have exceptional subject knowledge and a clear understanding of the current curriculum
- Have knowledge of assessment and pedagogical developments relating to Modern Foreign Languages at all key stages
- Be an excellent communicator
- Be willing to play an active role in the extra-curricular activities of this school

ECTs are welcome to apply

Further details and an application form can be obtained at the School's website

<https://www.greatwalstead.co.uk/about-us/employment-opportunities>

Closing date for applications: Noon, 15th May 2024

Applications will be considered as they are received and the school reserves the right to appoint at any point during the application process.

The School is committed to safeguarding and promoting the welfare of children and expect all of our staff to share this commitment. The successful candidate will be required to undertake an enhanced disclosure via the DBS and to register with the update service

Great Walstead is an Equal Opportunities Employer.

Data Handling – please refer to Great Walstead's Data Protection Policy and Privacy Notice which can be found on the School's website

Registered Charity No 307002





GREAT WALSTEAD
SCHOOL

Job Description

Job Title: French Teacher (Maternity Leave)
Responsible to: Acting Head of French

Main Purpose of Job

The main teaching responsibilities would be in years 6, 7 and 8, teaching and enabling pupils to pass the Great Walstead Year 8 examinations (akin to Common Entrance standard) and preparing some pupils for the Common Academic Scholarship Exams. There will be a need to work closely with other teachers of Senior and Middle School.

Key Responsibilities

Key responsibilities of this role include:

Teaching and Learning

- Teach French in the Middle and Senior part of the school. He/she will report to the Acting Head of French.
- Ensure lessons are well planned with clear aims and objectives.
- Take into account differing abilities of students and deliver adapted lessons.
- Encourage pupils to be actively involved in the learning process and in reviewing their own performance.
- Identify and adopt the most effective teaching approaches in French and keep abreast of contemporary educational issues.
- Monitor teaching and learning activities in the classroom, take responsibility for a classroom and ensure that it remains a facility conducive to high quality education.
- Identify and teach study skills that will develop pupils' ability to work independently.
- Prepare planning documentation, set out schemes of work and oversee the writing of Medium Term plans as necessary, in keeping with departmental policies.
- Utilise ICT in their teaching and develop cross-curricular links.

Recording and Assessment

- Set targets for raising achievement in French
- Continue to develop an understanding of learning needs and the importance of raising achievement among pupils.
- Maintain appropriate class assessment records.
- Report to parents through termly reports and parents evenings.

Standards and Quality Assurance

- Support the aims and ethos of the school, and contribute to and support the spiritual side of school life.
- Take responsibilities for a high standard of display work in the teaching room.
- Set a good example in terms of dress, punctuality and attendance.
- Attend and participate in open mornings.
- Uphold the school's behaviour code and uniform rules.
- Participate in INSET and undertake appropriate further training (and pass relevant information on to colleagues) as part of the professional development programme.
- Attend team and staff meetings.

Other duties and responsibilities

- Be an active member of the Staff Room.
- Share any specific areas of expertise, which would be beneficial towards the development of the school
- Participate in the general day to day activities of the school as a whole and undertake a share of the staff duties. All staff are expected to attend Chapel, Middle, Senior and Whole School staff meetings, Parents' evenings, Open Days and Training days as required by the Headmaster.
- Be in sympathy with the spiritual side of school life.
- Be a form tutor.
- To accompany pupils on the annual French trip.

To perform other duties as appropriate commensurate with the salary and job title as requested by the Deputy Head – Academic, or, Headmaster.

Person Specification:

Criteria	Essential	Desirable	Evidence
Qualifications	Qualified teacher status.	Evidence of continued professional development.	
Experience	Successful teaching in a relevant environment. Knowledge of the working of the school throughout all age groups.	Evidence of managing resources.	
Curriculum			
Learning & Teaching	Experience of teaching KS3 French. Awareness of current developments in education and their implications for learners and teachers. Understanding of the process of performance management. Understanding of effective strategies for learning and teaching and evaluation. An interest in how pupils learning can be extended at all levels.	Experience of classroom observations. Experience of monitoring and evaluating the quality of learning and teaching.	
Standards of Achievement	Understand characteristics of high achievement and their evaluation. Understand the target setting process. Understand effective use of data to improve learning.		
Curriculum	Understand the effective planning of the curriculum, including assessment for learning, recording and reporting to parents.	Experience and/or understanding of planning across at least a Key Stage.	
Skills			
Relationships	Ability to establish and maintain good relationships. Commitment to the school's wider community. A desire to share a love of literature.		
Communication /Interpersonal	Ability to communicate effectively verbally and in writing. Resilient under pressure. Able to deal sensitively with people and resolve problems. Positive, enthusiastic and motivated approach. Able to inspire children with love of French.		

Technology	Competent in the use of IT.	Able to utilise IT in teaching and delivering a subject.	
Behaviours/ Values			
	<p>Commitment to the values and ethos of Great Walstead School.</p> <p>Eagerness to investigate how children learn and in what contexts they learn best.</p> <p>Flexibility and approachable.</p> <p>Enthusiasm and flair to promote the School's artistic activities.</p> <p>A sense of humour.</p> <p>Willingness to take responsibility and to work both alone and as part of a team.</p> <p>Appropriate attitudes to the use of authority and maintaining discipline.</p>		

Safeguarding responsibilities:

- This role will involve daily contact with pupils and you will be engaging in regulated activity relevant to children
- All staff and volunteers have a responsibility for promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.